Friends of the Roseville Public Library
Quarterly Meeting Minutes-Approved

August 20, 2024
Archives Office - 5:30PM

1. **CALL TO ORDER AND ROLL CALL ATTENDANCE**

Patricia called the meeting to order at 5:29pm. Roll call attendance was taken with Patricia Kelly, Rose Coletti, Kristin Sides, Pat Joseph and Theresa Dearhamer, all present; Not in attendance: Teresa Huck and Mary Gerstenberger

2. **APPROVAL OF AGENDA** - There were no objections to the agenda so the agenda was approved.

3. **APPROVAL OF MINUTES from May 15, 2024 Meeting**

Patricia Kelly asked for any corrections to the proposed meeting minutes from the May 15, 2024 meeting. Hearing no corrections, the minutes were approved.

4. **REPORTS**

A. Treasurer: Kristin reported the most recent quarter of activity resulted in $2,462 in income, $641 in expenses, resulting in $1,848 in net income. For the full fiscal year ending August 31, she reported $9,856 in income, $6,046 in expenses and $3,810 in net income. Compared to the prior fiscal year, income is up $3,118, mostly driven by increases in used book sales. Expenses were also up year to year by $571, mostly driven by increase in amount used to purchase books for March Reading Month program. Net income, year to year, was up $2,529.

Kristin reported that the total bank account balance is now $27,830. Also, that the bank started to charge a $20 fee which is required by the bank because we have to much money in the account and/or to many individual transactions. The bank made a change in the type of account we are in and so we should not see any more bank fees. If we do see additional bank fees, we will revisit the topic with the bank and perhaps look at switching banks.

Motion to accept Treasurer's report made by Rose Coletti; Supported by Pat Joseph; All in Favor, yes; Opposed, none. Motion carried.

B. Membership: Rose reported that we had lost some members the past several months and so our paid membership is down to just 42 individuals.

Rose will update the membership renewal letter to reflect the change from a semi-annual book sale to the used book sale room and to remove reference to the Amazon Smile account. We will also begin calling renewing members after we send the renewal letters.

We discussed several ideas to try to drive an increase in memberships during the rest of 2024 and these included:

* Kick off the Free Book For Friends program during the National Friends of the Library week in October. Allowing Friends to choose one free item from the used book room in October, November and December.

* Look at holding a raffles each month and members are entered to win. Tie the raffles into the events such as Women of the Watch on Oct. 7th, the National Friends of the Library week and the holiday book sales or Tree Lighting activities.
* Create a hand out about the Friends of the Library, incorporate the membership application, and give to attendees of upcoming programs put on by the Library such as Tuesday's with Roseville.

Motion to accept the Membership report made by Kristin Sides; Supported by Pat Joseph; All in Favor, yes; Opposed, none. Motion carried.

5. **LIBRARY DIRECTOR'S REPORT - Tracy Wilson**

The Library's fall newsletter was sent out to residents last week. There is some reduction of programming for the coming months so that preparations for renovations project can be completed. A few of the new programs including Papotage, for those interested in speaking french with others; STEM club series for older elementary school kids and starting back up the Homeschool Hang Outs.

Still estimating that the Library will close and move into the Erin Meeting room with reduced services sometime in February and re-opening sometime later in 20205.

6. **UNFINISHED BUSINESS**

A. National Night Out (August 6th) Recap - the event ended an hour early at 7pm and the park was really very wet due to the rain earlier in the day. It was a very small crowd and people seemed to gravitate towards the balloon animal vendor and the Target table where they were giving away full sized candy bars. The Friends table was under the pavilion between the Library and the Roseville Public Schools. There were no police or fire representation there this year. It was reported that the normal police and fire vehicles where pulled at the last minute because the fields were too wet to drive on. It was also mentioned that the Macomb Daily reported that National Night Out events were postponed one week due to weather. But Roseville still held theirs. It may be a worthwhile to be at this event IF the weather is nice and the larger crowds return. Also, look to provide the DJ some talking points to use when recognizing the Friends organization.

B. Donation to St. Jude for Pat Chownyk - Rose Coletti made a motion to donate $150 in Pat Chownyk's name to St. Jude's. Theresa Dearhamer supported the motion. All in favor, yes. Opposed, none. Motion was passed.

C. Women of the Watch - Monday, October 7th at 6pm - it was decided that the Friends will have a table set up at the entrance to the event where Members can enter-to-win the basket of Michigan Lighthouse goodies (I.e. calendar, map, puzzle). The Friends will also offer bottles of water and a snack to Members but charge a small fee for non-members. We will look to communicate both of these in any promotion of the performance as well as be prepared to sign new members up prior to the event.

7. **NEW BUSINESS**

A. Friends of the Library Week - October 20 - 26, 2024 - ideas discussed include having a table in the building lobby or just inside the Library entrance at times during this week to give away our silicon wallets, have a raffle for Members and sign up new members. We may also on one day

give away cider and donuts. Plus have week of special sales in the Used Book Room (Member Monday; Tasty Tuesday; etc.…). We will need a big push for book donations so the room is well stocked just prior to this week.

B. Holiday Book Sale events - Mon. Dec. 2nd (Cyber Monday) and week of Dec. 16-21 - the Friends will again have special sales at both these times.
C. Annual Tree Lighting event - Thurs. Dec. 5th - The Friends will recruit members to be volunteers at this Library event.
D. Next "working" meeting - we agreed to meet on Wednesday, September 11th 10am - 11:30am in the Archive Room to begin working through the details of the upcoming events mentioned above.

8. **NEXT MEMBERSHIP MEETING** - The next Membership meeting has been set for November 6th, 5:30pm in the Archives Office.

9. **ADJOURNMENT**

Motion to adjourn made at 6:58pm by Kristin Sides. Supported by Rose Coletti. All in favor, yes. Opposed, none. Motion to adjourn carried.