

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING – COMMISSION CONFERENCE ROOM
FEBRUARY 12, 2024
MINUTES – APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:26PM.

Members Present: Charlene VanMarcke, Sandra Scott, and Nina Lineberger.

Library Staff Present: Director Harvey

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner Lineberger to approve the agenda. Motion seconded by Commissioner Scott.

Motion was approved.

III. DISPOSITION OF MINUTES

Motion by Commissioner Scott to approve the minutes of the meeting of January 8, 2024. Motion seconded by Commissioner Lineberger.

Motion was approved.

IV. REPORT OF COMMITTEES OR THE DIRECTOR

1. Director's Report

- a. The Library will be closed February 19th for President's Day.
- b. Met with Janice Carter and Dave Bommarito from RHGS on 1/31/24.

2. Donations Report

- a. \$124.00 in in the donations box in January. Money will be used for Summer Reading Program supplies.

3. Library Statistics

- a. Hoopla usage increasing again. On target to go over budget.

4. Library Programs, Services, and Collections

- a. Staff met to discuss the Anton Art Center program scheduled for March 23rd.
- b. Snow Better Time to Read ended 2/10/24.
- c. Deal Me In has 12 regular players.
- d. Home School Hangout parents want this program offered a Saturday once a month along with a Wednesday once a month. Unlikely due to all other programs on the schedule and how far in advance they need to be scheduled.
- e. Story Time at Macomb Mall had no attendance the first day. This is offered one Wednesday afternoon each month.
- f. There is a solar eclipse 4/8/24. The library has 1000 pairs of glasses stockpiled for the event. No luck getting a presenter for it as they are all already booked.

5. Budget and Bills

- a. Per Controller John Walters, the library has saved \$1.3 million in the reserved account for renovations.
- b. The request for budget amendment should appear on the February revenue and expenditure report.

Commissioner Lineberger made a motion to accept the budget and bills.

Commissioner Scott seconded the motion.

Motion was approved.

6. FY 2024-25 Budget

- a. Documents are due 2/16/24.

7. Other

V. SUBURBAN LIBRARY COOPERATIVE

1. Commissioner Lineberger attended the January SLC meeting. There was a library who had a book challenge come from within its board that resulted in 1 commissioner (not the one challenging the book) to resign. The exact book title was not given.

VI. COMMUNICATIONS

1. Email from a woman who was angry about the Nerf War program. She has no library card and may not even live in Roseville.
2. Positive comment on Facebook from a resident – expressed that she was very pleased with all the programs the library offers.

VII. UNFINISHED BUSINESS

1. Building and Grounds
 - a. A bollard light as run over by a plow and will be repaired/replaced by the company.
2. Employment and Staffing
 - a. Posted positions for a part-time clerk (we will soon need two) and a part-time librarian assistant.
 - b. The part-time youth services librarian departed on 1/19/24 after 2 weeks of work.
 - c. Will need more assistance in the archives soon – possibly a paid intern.
3. Open Positions on Library Commission
 - a. There are now 2 open commission positions as Mary Ann DeKane passed away beginning of February on vacation in Mexico. She will be greatly missed.

VIII. NEW BUSINESS

1. Reduce Hours Around Thanksgiving, Christmas, and New Year Holidays

- a. Considering reducing hours on these days due to lack of patrons on these days. Will revisit in the coming months to decide.
2. 2025 Millage Renewal
 - a. Director Harvey spoke with Shirley Bruursema, who is still willing to help us out with campaigning for millage renewal.
 - b. Emailed the city manager for an early (and unofficial) approval for the millage renewal.
 - c. If the library is the only organization on the ballot, the election could cost the library \$40k.
3. Conferences, Workshops, and Continuing Education
 - a. Amanda Pfister and Sarah Marsack will attend Spring Institute in Muskegon, MI, March 7th-9th.
 - b. Amanda Murphy is attending a webinar on AI.
 - c. Jackie, Tracy, and Jason are attending a Michigan Library Advocacy Day in Lansing at the Capitol on 4/16/24 and will be meeting with legislators.

IX. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

No public comments.

X. ANNOUNCEMENT OF NEXT MEETING

March 11, 2024 in the Commission Conference Room.

XI. ADJOURNMENT

Commissioner Lineberger made the motion that, having acted upon the agenda, the meeting be adjourned at 8:29PM. Commissioner Scott supported the motion
Motion was approved.

Respectfully Submitted,
Nina Lineberger, Secretary