

ROSEVILLE PUBLIC LIBRARY  
29777 GRATIOT AVE, ROSEVILLE, MI 48066  
586-445-5407  
REGULAR MEETING – COMMISSION CONFERENCE ROOM  
JANUARY 08, 2024  
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:34PM.

Members Present: Charlene VanMarcke, Sandra Scott, and Nina Lineberger, and MaryAnn DeKane  
Library Staff Present: Director Harvey

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner Lineberger to approve the agenda. Motion seconded by Commissioner DeKane.  
Motion was approved.

III. DISPOSITION OF MINUTES

Motion by Commissioner Scott to approve the minutes of the meeting of December 11, 2023. Motion seconded by Commissioner Lineberger.  
Motion was approved.

IV. REPORT OF COMMITTEES OR THE DIRECTOR

1. Director's Report
  - a. The Library will be closed January 15<sup>th</sup> for MLK Day.
2. Donations Report

- a. \$80.00 in in the donations box in December. Money will be used for children's program supplies.
3. Library Statistics
    - a. December was a quiet month, particularly at the end around Christmas.
    - b. Hoopla usage increasing as expected.
  4. Library Programs, Services, and Collections
    - a. Anton Art Center has program scheduled for March 23<sup>rd</sup>. It will be an all day, all ages activity themed around Van Gogh's *Starry Night*.
    - b. Trustees were invited to put collectibles display in the south class display case if they would like.
    - c. Library of Things had ongoing planning/discussion. How to shelve unusual items?
    - d. Will begin offering Storytime at Macomb Mall and Homeschool Hangouts.
    - e. Will begin monthly coffee hours in Erin Auditorium with Rep. Kimberly Edwards in February.
    - f. Seed programs are looking to be popular in the coming year. Very popular last year as well.
    - g. In Spring, visits to schools will start back up.

#### 5. Budget and Bills

Controller has not made budget adjustments yet.

Commissioner DeKane made a motion to accept the budget and bills.

Commissioner Scott seconded the motion.

Motion was approved.

#### 6. Other

### V. SUBURBAN LIBRARY COOPERATIVE

1. Library pays quarterly for access to shared system (Vega) and was advised that prices will be going up over the next 2 years.

## VI. COMMUNICATIONS

1. Anonymous patron concerned that recent snowflake craft used pages from books that could've been put in someone else's hands. The books used for this craft were in the Friends' book sale for at least 6 months.
2. Letter to Rayshawn Hairston blocking him from Library access for 2 months because he brought in fried chicken and left bones in the library. He will have to speak with Director Harvey before being allowed back in.
3. Letter to Reem Toza advising her that no one on staff will be flushing the toilet for her. She made such a request earlier in the month.

## VII. UNFINISHED BUSINESS

1. Building and Grounds
  - a. City Manager Ryan Monroe advised Director Harvey that Glenn Sexton would be contacting her within one week regarding he recently passed bond. We do not know yet how much money will be allocated to the Library or what the City's renovations will look like.
2. Open Position on Library Commission
  - a. Applications and answers to 2 questions due by January 22<sup>nd</sup>.
3. Other

## VIII. NEW BUSINESS

1. Employment and Staffing

Commissioner DeKane made a motion to hire Amanda Murphy, a part time Librarian currently, full time. Commissioner Scott seconded the motion. Motion was approved.

IX. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

No public comments.

X. ANNOUNCEMENT OF NEXT MEETING

February 12, 2024 in the Commission Conference Room.

XI. ADJOURNMENT

Commissioner Lineberger made the motion that, having acted upon the agenda, the meeting be adjourned at 8:33PM. Commissioner Dekane supported the motion  
Motion was approved.

Respectfully Submitted,  
Nina Lineberger, Secretary