

**Friends of the Roseville Public Library
Quarterly Meeting Minutes
November 8, 2023 - APPROVED**

Erin Meeting Room

1. CALL TO ORDER AND ROLL CALL ATTENDANCE

Called to order at 7pm by Marie Cooper. Roll call attendance: Marie Cooper, Rose Coletti, Kristin Sides and Patricia Kelly, present. Mary Gerstenberger (absent).

2. APPROVAL OF MINUTES from August 23, 2023

Make a motion to approve Meeting Minutes of August 23, 2023 Motion (to accept) by Rose Coletti: Supported by Kristin Sides; All in Favor - all yes; Opposed - none; Motion carried for approval of minutes.

3. REPORTS

1. Treasurer:

- Kristin reviewed the Sept 1, 2022 thru August 31, 2023 fiscal year results as well as the YTD results for the new fiscal year. (Corrected version of prior year worksheet to come.)
- Recommended we consider looking at a new CD when current CD account is up for renewal in May 2024 as very little interest is being earned. This topic will be tabled until the February 2024 meeting since renewal isn't until May.
- Bank signatures need to be updated to reflect Patricia Kelly as new secretary plus all three signatories (Kristin, Rose and Patricia) need to coordinate an in-person trip to bank to complete this plus to open higher interest savings account.

Make a motion to accept the Treasurer's Report. Motion (to accept) by Marie Cooper ; Supported by Rose Coletti; All in Favor - all yes; Opposed - none; Motion is carried/approved.

2. Membership:

- Rose reviewed our current membership status which includes 66 current members plus 65 honorary (non-paying) members. She sent out 14 membership renewal letters last month and received 3 renewals back.

Make a motion to accept Membership Report. Motion (to accept) by Kristin Sides; Supported by Maria Cooper; All in Favor - all yes; Opposed - none: Motion carried/approved.

3. Book Sale:

- Marie reported that we are running out of space on the shelves in the book sale room. We discussed where we might keep the overflow books on the shelves in the book donation room.
- Ideas for creating more space in the Used Book Sale room included:
 - putting old books “on sale” or a larger “free” cart of books out front
 - putting together some mystery bags by genre for \$1 (i.e. mystery, romance, etc)
 - look at adding more shelves into the room (along the back wall, creating a center aisle with double sided shelving.
- See add'l items under Unfinished Business

Make a motion to accept the Book Sale Committee report. Motion (to accept) by Marie Cooper ; Supported by Kristin Sides ; All in Favor- all yes; Opposed - none; Motion approved/carried.

4. LIBRARIAN'S REPORT

- Assistant Library Director, Tracey reported on the following items:

- Municipal bond proposal passed so the city will be getting add'l dollars to renovate buildings and the library will receive some. The last time the library was remodeled was in 1996-97.
 - Programs and services - increase in 5 yrs and younger programs including health eating, library story times, mini-me's. Also seeing attendance growing in the book-for-the-evening, the mystery book club and teach me to play cards programming.
 - 3rd annual christmas workshop will be held Dec 7th - same day as the tree lighting ceremony.
 - 119 new library cards in September.
- The library is requesting \$4K for new paperback books to put in swag bags for the 2024 March Reading Month.

Motion made to donate \$4k for 2024 March Reading Month by Kristin Sides; Supported by Rose Coletti; All in favor - all yes;
 Opposed - none; Motion is approved/carried.

5. UNFINISHED BUSINESS

- From August Meeting:
 - Bookshelves are getting crowded. Need the books moved down.
 - Propose to start book sales. Different sales each month.
 - Put older books on sale.
 - Do a bag sale two times a year. Put together mystery bags.
- Ideas for creating more space in the Used Book Sale room and addressing above listed unfinished business from prior meeting:
 - putting old books "on sale" or a larger "free" cart of books out front. White sticker books are all from 2023. Which are from 2022 and prior?
 - putting together some mystery bags by genre for \$1 (i.e. mystery, romance, etc)
 - look at adding more shelves into the room (along the back wall, creating a center aisle with double sided shelving.

- Holiday sales - the group decided to focus on two holiday sales to help clear out current inventory of books.
- First sale will be on **Monday, November 27th**. It will be called the *Monday Mania Sale*. Pricing will be Buy One, Get One Free (BOGO) for books only. Regular pricing on games, puzzles, CDs and DVDs.
- Second sale will run from **Saturday, December 18th through Saturday, December 23rd**. It will be called the *Stocking Stuffer Used Book Sale*. Pricing (from 12/18-12/22) will be Buy One, Get One Free (BOGO) for books only. Regular pricing on games, puzzles, CDs and DVDs. On 12/23, book pricing will switch to \$5 per bag, again books only.
- Marketing of these sales will be done through the main Library Facebook page with additional posts in Roseville Resident FB groups. The Stocking Stuffer sale will be included in the December edition of the Library newsletter. Tracey will coordinate the newsletter inclusion with Jason. Patricia will follow up with Tracey about getting connected with Jason about upcoming FB posts.
- Additional ideas is to try bundling three books from the same author and wrapping with a ribbon with special pricing.
- Kristin will go through the children's books and create a holiday shelf. She will use one of the puzzle carts for this purpose. It will be labeled as the "Tis The Season" display.
- There needs to be communication/coordination with the used booked committee members to coordinate things.

Other Used Book Room items:

- Member Debbie, suggested some improved lighting in the non-fiction area. Tracey will have maintenance look at it to see if new bulbs and/or brighter bulbs are needed.
- Kristin suggested that we look at moving the children's picture books to lower shelves to make it easier access for them.
- Facebook page creation: From the prior meeting it was suggested that the Friends look at establishing their own Facebook page. Patricia suggested that it would difficult to establish an audience for a separate FB page. Instead the better process might be to utilize the Main Library FB page as needed. Member Debbie mentioned how she recently posted information about the Used Books Sale room on the Roseville Residents FB page and it received a lot of response. So it is recommended we continue to link Friends of the

Library information from the main Library FB page to the Roseville Residents FB pages. Tracey mentioned the possibility of Jason not being able to do what we need in terms of regular FB posts, links, etc. Patricia asked if an alternative might be to allow for another administrator role for the Friends to post/link content themselves? Tracey to follow up with Jackie/Jason.

6. NEW BUSINESS

- Rose asked if the library needed anything from the Friends for the Tree Lighting ceremony. Tracey to ask Jackie.

Rose Coletti made the motion to give the Library \$500 for Tree Lighting books. Supported by Kristin Sides; All in Favor - all yes; Opposed - none. Motion approved/carried.

7. ADJOURNMENT:

Motion made to adjourn the meeting at 8:05pm. Motion (to accept) by Maria Cooper; Supported by Kristin Sides; All in Favor -all yes; Opposed- none; Motion approved/carried.

Next Meeting: February 14, 2024 at 7:00pm