

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING – ARCHIVES OFFICE
OCTOBER 9, 2023
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:30PM.

Members Present: Charlene VanMarcke, Sandra Scott, Nina Lineberger, and MaryAnn DeKane.

Library Staff Present: Director Harvey

Absent: Laura Wurm

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner DeKane to approve the agenda. Motion seconded by Commissioner Lineberger.

Motion was approved.

III. DISPOSITION OF MINUTES

Motion by Commissioner Scott to approve the minutes of the meeting of September 11, 2023. Motion seconded by Commissioner Lineberger.

Motion was approved.

IV. REPORT OF COMMITTEES OF THE DIRECTOR

1. Director's Report

- a. The dedication of the Friends' Used Book Sale will take place on Tuesday, October 17th at 2:00PM. The room will be dedicated to Carol Huck and Pat Chownyk.
2. Donations Report
 - a. \$109.00 in in the donations box. Someone also donated a \$100.00 Visa gift card for a total of \$209.00! Will be used to purchase a new dehumidifier for the archives.
 - b. A local couple donated a large table and toys for the children's area.
 3. Library Statistics
 4. Library Programs, Services, and Collections
 - a. 119 new library card sign ups in September for Library Card Sign Up Month.
 - b. 2 new Adult Curiosity Kits now available – pickleball and metal detecting.
 - c. "Deal Me In" started slowly but we are getting better responses as it progresses.
 - d. VLC will now include all students and employees of RCS, and private schools are welcome to join if they send their data to SLC.
 - e. Fax service now available to the public.
 5. Budget and Bills
 - a. Still using a credit card to pay bills going through Atlanta, Georgia. Have a \$5000.00 limit, which can be frustrating when trying to order materials and pay all the other necessary bills.

Commissioner Lineberger made a motion to accept the budget and bills.

Commissioner DeKane seconded the motion.

Motion was approved.

6. Other

V. SUBURBAN LIBRARY COOPERATIVE

1. The Co-op has switched courier services for books going between libraries. They did not renew the contract with the old service, and the old service was not receptive to this. Had to hire a lawyer to tell them in no uncertain terms that the contract had NOT been renewed.

VI. COMMUNICATIONS

1. The library received a very positive letter regarding the strategic plan from a very active library patron.
2. Commissioner Laura Wurm has had to resign from the Board due to health issues. She will be missed!

VII. UNFINISHED BUSINESS

1. Personnel and Staffing
 - a. Will be posting a position or another part-time clerk I.
2. Building and Grounds
 - a. Continuing issues with LSI not correcting weeds/dying plants due to too much mulch.
 - b. DPS came out and weeded/cleaned up garden area for the Winter.
 - c. Considering going with another service but have not made any changes at this time.
3. Other

VIII. NEW BUSINESS

1. Municipal Facilities Bond Proposal
2. Other

IX. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct

questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

No public comments.

X. ANNOUNCEMENT OF NEXT MEETING

December 11, 2023 in the Commission Conference Room. The November meeting was cancelled.

XI. ADJOURNMENT

Commissioner Lineberger made the motion that, having acted upon the agenda, the meeting be adjourned at 7:36PM. Commissioner Scott supported the motion
Motion was approved.

Respectfully Submitted,
Nina Lineberger, Secretary