

ROSEVILLE PUBLIC LIBRARY  
29777 GRATIOT AVE, ROSEVILLE, MI 48066  
586-445-5407  
REGULAR MEETING - ARCHIVES OFFICE  
SEPTEMBER 11, 2023  
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:32PM.

Members Present: Charlene VanMarcke, Sandra Scott, and Nina Lineberger.

Members Absent: MaryAnn DeKane (excused) and Laura Wurm.

Library Staff Present: Director Harvey

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner Scott to approve the agenda with changes.

Motion seconded by Commissioner Lineberger.

Motion was approved.

III. DISPOSITION OF MINUTES

Motion by Commissioner Lineberger to approve the minutes of the meeting of August 14, 2023. Motion seconded by Commissioner Scott.

Motion was approved.

IV. REPORT OF COMMITTEES OF THE DIRECTOR

1. Director's Report

- a. The library is now open on Saturdays for the season.

- b. Director Harvey hopes to have a Staff development Day in early 2024.
2. Donations Report
  - a. \$51.50 made in the donations box at the checkout desk in August. The money went towards swag for youth programs.
3. Library Statistics
  - a. Hoopla is steady.
  - b. Text program has started.
4. Library Programs, Services, and Collections
  - a. September is Library Card Sign Up Month.
  - b. Amanda P. and Katie went to the Back to School event at Macomb Mall and met with over 300 people.
  - c. There is a new play taco truck in the kid's area that has been a big hit.
  - d. New activity kits about stargazing and ghost hunting.
5. Budget and Bills

Commissioner Scott made a motion to accept the budget and bills.  
Commissioner Lineberger seconded the motion.  
Motion was approved.

6. Other

- V. SUBURBAN LIBRARY COOPERATIVE

1. Will be hiring a market coordinator.
2. There is an informational trustee meeting 9/29/2023.

- VI. COMMUNICATIONS

- VII. UNFINISHED BUSINESS

1. Personnel and Staffing

- a. New hires are doing well.
  - b. Went to class/seminar about rules for volunteers.
2. Building and Grounds
- a. Landscaping issues have continued.
  - b. Weeds are very bad this year and mulch was put on much too thick.
  - c. LSI have not been very helpful with correcting issues. Director Harvey is considering going with someone else next year.
3. Strategic (Long-Range) Plan
- a. Has been distributed.
4. Polaris - LEAP and VEGA
- a. Began using VEGA calendar for scheduling study rooms
5. Other
- a. The city is putting a bond on the ballot this November. It would be for 20mil over 30 years and go towards renovations on city buildings, including the library. Concern about how this would affect getting the millage passed.
  - b. New law has gone into effect making it illegal to handle handheld devices while driving, fees from which will go to libraries as part of penal fines.

## VIII. NEW BUSINESS

### 1. Policies

Commissioner Lineberger made a motion to change the length of time for a determination by the committee after a materials challenge from 30 days to 60 days. Commissioner Scott seconded the motion. Motion was approved.

### 2. Other

- a. Letters mailed and given to the board are private, not public. Name and contact info of the sender should be redacted.

- b. Trustees should always use library/city email accounts, not personal accounts, to conduct library business as email addresses can be FOIA'd.
- c. In preparation for possible book challenges, Director Harvey, Tracy, and Amanda P. attended the "Beyond Book Bans" webinar.

IX. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

No public comments.

X. ANNOUNCEMENT OF NEXT MEETING

October 9, 2023 at 6:30PM. Location to be determined.

XI. ADJOURNMENT

Commissioner Scott made the motion that, having acted upon the agenda, the meeting be adjourned at 7:59PM. Commissioner Lineberger supported the motion

Motion was approved.

Respectfully Submitted,  
Nina Lineberger, Secretary