

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING – COMMISSION CONFERENCE ROOM
APRIL 10, 2023
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:30PM.

Members Present: Charlene VanMarcke, Sandra Scott, Nina Lineberger, Laura Wurm, and MaryAnn DeKane.

Library Staff Present: Director Harvey

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner DeKane to approve the agenda. Motion seconded by Commissioner Wurm.

Motion was approved.

III. DISPOSITION OF MINUTES

Motion by Commissioner DeKane to approve the minutes of the meeting of March 13, 2023. Motion seconded by Commissioner Lineberger.

Motion was approved.

IV. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission.

Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

No public comments.

V. REPORT OF COMMITTEES OF THE DIRECTOR

1. Director's Report

- a. The Friends of the Library have been making \$400-\$500 per month on the used book sale set up in the library. They are planning on rescheduling the grand opening.
- b. Director Harvey expressed that the Friends are in critical need of more active volunteers. Taxes did not get filed on time this year for the group.

2. Donations Report

- a. The library received \$200 in March from the donation jar at the check out counter. The funds will be used for the Summer reading program.

3. Library Statistics

- a. Almost all statistics are up, especially tutor.com.

4. Library Programs, Services, and Collections

- a. Library staff have visited 15 schools, reaching a total of 1723 kids. Next year, the hope is to do charter schools as well.
- b. More reading kits continue to be made and circulated.
- c. The library has an incubator with chicken eggs in it. Maintenance employee has agreed to move the incubator over to City Hall ASAP if the power goes out in the library.
- d. The blood drive on 3/16/23 had a good turn out.

5. Budget and Bills

Commissioner Wurm made a motion to accept the budget and bills.
Commissioner Scott seconded the motion.
Motion was approved.

6. Other

VI. SUBURBAN LIBRARY COOPERATIVE

1. There is a trustee networking event that is being held 5/16/23 and the Shelby Township Library. Will include dinner.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

1. Librarian Annamarie has retired. The search for replacement librarians continues.
2. 2023/24 Fiscal Year Budget
 - a. The budget is balanced.
 - b. Wages cannot be determined for full time employees until AFSME 1917 contract has been ratified.
 - c. The library should have a considerable amount of money unspent from the current budget at the end of the year, primarily due to part-time wages.
 - d. Cannot afford either of the 2 full time positions requested or bonus for 2 librarians.

Commissioner Lineberger made a motion to accept the 2023/24 budget.
Commissioner DeKane seconded the motion.
Motion was approved.

3. Building and Grounds

- a. Pansies have been planted in large planters underneath the canopy.

- b. The Spring cleanup has been scheduled. They will be replacing some perennials that are not doing well.
 - c. Still waiting to meet with the City Manager regarding plans for the building.
- 4. Other
 - a. General discussion on the millage renewal options. Year of the election needs to be decided. Director Harvey to speak to the library attorney.

IX. NEW BUSINESS

- 1. Criteria for Library Positions
 - a. As just about every library in the state is struggling to hire librarians, discussion is being had to change the criteria for what qualifies someone to have the title of librarian. Possibly will go from a Master's to a Bachelor's.

- 2. Other

X. ANNOUNCEMENT OF NEXT MEETING

May 8, 2023 in the Commission Conference Room.

XI. ADJOURNMENT

Commissioner DeKane made the motion that, having acted upon the agenda, the meeting be adjourned at 8:37PM. Commissioner Scott supported the motion
Motion was approved.

Respectfully Submitted,
Nina Lineberger, Secretary