

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING - ERIN AUDITORIUM
MAY 9, 2022
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Vice Chairman Sandra Scott at 6:28PM.

ROLL CALL: Chairman Charlene VanMarcke - EXCUSED, Trustee Laura Wurm - HERE, Vice Chair Sandra Scott - HERE, Secretary Nina Lineberger - HERE, and Trustee Mary Ann DeKane - HERE, Director Jacalynn Harvey - EXCUSED, Tracy Wilson - HERE.

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner DeKane to approve agenda. Motion seconded by Commissioner Wurm.

ROLL CALL VOTE: Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.

MOTION CARRIED UNANIMOUSLY.

III. DISPOSITION OF MINUTES

Motion by Commissioner Lineberger to approve the minutes to approve the minutes of the meeting of April 11, 2022. Motion seconded by Commissioner Wurm.

ROLL CALL VOTE: Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES.

MOTION CARRIED UNANIMOUSLY.

IV. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

V. REPORT OF COMMITTEES OR THE DIRECTOR

1. Director's Report

- a. The library will switch to Summer hours on Monday, May 23rd.
- b. The Friends of the Library book sale went very well. A total of \$1379.00 was made in sales.
- c. The blood drive was canceled by the Red Cross due to a lack of staff.

2. Donations Report

3. Library Statistics

- a. Ancestry.com use is up. There was a genealogy program last week.

4. Library Programs, Services, and Collections

- a. The newsletter was emailed with the Summer Reading Program information. Various local businesses have donated gifts.
- b. There will be a staff meeting later in the month to discuss cataloging, processing, and promoting the new collections: early reading kits for

three reading/age ranges, science kits and “Library of Things,” and proposed adult kits for hobbies and life-long learning.

5. Budget and Bills

- a. The centralized purchasing account balance is \$42,321.15. The account must be less than \$39,160.13 before June 30th or SLC will absorb the overage. Director Harvey will continue to pay larger invoices from centralized purchasing down so the library will not lose that money.

Commissioner Wurm made a motion to accept the monthly bills. Commissioner DeKane supported the motion.

ROLL CALL VOTE: Commissioner Lineberger - YES,
Commissioner Wurm - YES, Commissioner Scott - YES
Commissioner DeKane - YES.

MOTION CARRIED UNANIMOUSLY.

6. Other

VI. SUBURBAN LIBRARY COOPERATIVE

1. Mallorie Devilbiss has been hired as the new SLC director.
 - a. The SLC Director Search Committee unanimously recommended Mallorie DeVilbiss to the SLC board. The board interviewed her and unanimously approved hiring her for the position.
 - b. Her first day as director will be June 13th, but she will attend the Advisory Council meeting on June 9th.
 - c. Mallorie Devilbiss is currently the director of the Cromaine District Library and was previously Head of Digital Services at Troy Public Library.
 - d. She earned her Master of Science in Information, Library, and Information Services from University of Michigan School of Information.

2. The library directors chose the new ILS to be Polaris for the staff module and Polaris' VEGA for the patron model. Sirsi's contract ends September 30th.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

1. Personnel
 - a. Postings for 3 part-time clerks were sent out.
2. Building and Grounds
 - a. The elevator stopped working the Saturday before the used book sale. Because of this, the books left from the sale have not been brought back down to the basement. As of May 5th, a part for the repair has been ordered, though we do not know when it will arrive.
 - b. The new bike rack has been received.
 - c. Weed and feed was put down by Building Maintenance.
3. Collection Development Policy and Request for Reconsideration Form
 - a. Tabled until next meeting.
4. Grant Applications
 - a. The library received a 2022 LSTA Public Library Services Grant for just under \$2000.00 for early literacy kits. The grant application was submitted by Sarah Marsack.
5. Fines Elimination Proposal

Commissioner Lineberger motioned to approve eliminating fines, beginning in the fall. Commissioner Wurm supported the motion.

ROLL CALL VOTE: Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.

MOTION CARRIED UNANIMOUSLY.

IX. NEW BUSINESS

1. Appointment of Commissioner

- a. Sandra Scott's trustee term expires July 1, 2022.

Commissioner Dekane motioned to recommend to Mayor Taylor that Sandra Scott be reappointed to the Commission with a five year term ending July 1, 2027. Commissioner Lineberger supported the motion.

ROLL CALL VOTE: Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.
MOTION CARRIED UNANIMOUSLY.

2. Closed day for Strategic Planning Meeting

- a. MCLS had to change the proposed date for the Staff Operation Meeting from August 12th to another date. Director Harvey recommended August 26th. The library would be closed that day so that most staff can attend and use the remainder of the day for a staff development day with meetings and projects.

Commissioner Dekane motioned to close the library August 26th for a staff development day. Commissioner Wurm supported the motion.

ROLL CALL VOTE: Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.
MOTION CARRIED UNANIMOUSLY.

3. Other

X. ANNOUNCEMENT OF NEXT MEETING

The next Library Board meeting will take place on August 8, 2022 at 6:30PM in the Erin Meeting Room or Commission Conference Room.

XI. ADJOURNMENT

Commissioner DeKane made the motion that, having acted upon the agenda, the meeting be adjourned at 7:20 PM. Commissioner Wurm supported the motion.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES.
MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,
Nina Lineberger, Secretary