

**Friends of the Roseville Public Library  
Quarterly Meeting Agenda  
August 17, 2022 - PROPOSED  
Erin Auditorium**

I. **CALL TO ORDER AND ROLL CALL ATTENDANCE:** 7:01 pm **Rose Coletti, Theresa Dearhamer, Jackie Brandt, Mary Gerstenberger, Pat Eick, Jacalynn Harvey**

II. **APPROVAL OF MINUTES from the May 11, 2022 meeting.**  
Make a motion to approve Meeting Minutes of May 11, 2022 as corrected. Motion (to accept) Mary; Supported Pat; All in Favor all; Opposed None; Motion Carried

**III. REPORTS**

A. Treasurer:  
Checking Balance: \$18,4342.46; CD: \$5,258.58  
Make a motion to accept the Treasurer's Report. Motion (to accept) Mary; Supported Rose; All in Favor all; Opposed None; Motion Carried

B. Membership:  
72 members and 65 complimentary members. Rose worked to update memberships and reached out to complimentary members with only 6 responses. Make a motion to accept the Membership Report. Motion (to accept) Jackie; Supported Mary; All in Favor All; Opposed None; Motion Carried

C. Book Sale:  
No Book Sale Committee report.

**IV. DIRECTOR'S REPORT**

Updating library software September 1. Entire system will be down September 14-21. Checkouts will be processed and nothing will be updated during that time. This will affect MelCat as well, with that not being up until October. This will affect credit/debit transactions and registers. Not sure how this will affect self-checkout on phones. After doing community research, concluded the library will need to do a printed, mailed newsletter at least three times a year. This is part of the strategic plan. Next there will be a space assessment. Continue to be short-staffed due to heavy turnover.

**V. UNFINISHED BUSINESS**

A. Used Book Sale Changes: Need to ask for volunteers to come in for some period of time on a regular basis to keep the room going, if that's what needs to be done. Talked about Debbie, a longtime library user, being able to help since she has retired.

Discussed where to take the old books that are left over at the end of book sales – there are many books in the basement.

Discussed that Friends have to commit to doing more for the book sale if it's going to continue. Library staff books room, puts in online calendar, does the promotion on social media/newspaper/marquee/newsletter, contact senior centers/schools, requests with building department to set signs out on the road. Library staff sets up the room for the sale each time. Prints flyers. Ensuring membership applications are out.

Discussed storing books in the unused book drop on the north side of the building.

Library staff will continue to have to sort through donations because so much needs to be trashed immediately due to health concerns.

Need to make a decision before the space assessment. Maintenance would be able to set up shelves in the Michigan Room fairly quickly.

Need to ensure that communication is good between book sale committee and library to relieve stress of knowing whether we have enough volunteers to actually have the sale.

Friends agreed to start putting books in the Michigan Room after maintenance puts shelves up. No October semi-annual book sale.

Make a motion to cancel semi-annual book sales beginning in October and begin ongoing book sale in the Michigan Room beginning as soon as maintenance can get the room set up. Motion (to accept) Rose; Supported Pat; All in Favor all; Opposed None; Motion Carried

- B. Bylaws – have been retyped. Not sure why we took family membership off the list. Make a Motion to approve as written with addition of \$15 for family memberships. Motion (to accept) Rose; Supported Mary; All in Favor all; Opposed None; Motion Carried

## **VI. NEW BUSINESS**

National Friends of Library Week Oct 16-22 – could we do some kind of event to commemorate the new sale room? Reception with cider and donuts. Mary suggested Friends on the move.

## **VII. NEXT MEETING**

November 9, 2022, 7:00PM

## **VIII. ADJOURNMENT:**

Motion to adjourn the meeting at 8:07pm. Motion (to accept) Pat; Supported Rose; All in Favor All; Opposed None; Motion Carried

