

ROSEVILLE PUBLIC LIBRARY  
29777 GRATIOT AVE, ROSEVILLE, MI 48066  
586-445-5407  
REGULAR MEETING - ERIN AUDITORIUM  
JANUARY 10, 2022  
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:29PM.

**ROLL CALL:** Chairman Charlene VanMarcke - HERE, Trustee Laura Wurm - HERE, Vice Chair Sandra Scott - HERE, Director Jacalynn Harvey - HERE, Secretary Nina Lineberger - HERE, and Trustee Mary Ann DeKane - HERE.

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion by Commissioner DeKane to approve agenda. Motion seconded by Commissioner Wurm.

**ROLL CALL VOTE:** Commissioner VanMarcke - YES, Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.

**MOTION CARRIED UNANIMOUSLY.**

III. DISPOSITION OF MINUTES

Motion by Commissioner Wurm to approve the minutes to approve the Minutes of the meeting of December 13, 2021. Motion seconded by Commissioner Scott.

**ROLL CALL VOTE:** Commissioner VanMarcke - YES, Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.

**MOTION CARRIED UNANIMOUSLY.**

IV. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

V. REPORT OF COMMITTEES OR THE DIRECTOR

1. Director's Report

- a. The library's free online summer reading program tracker, Wandoo Reader, recently defaulted on their agreement to provide the software free to all Michigan libraries. The search has begun for a program that can replace Wandoo.
- b. Memos from librarians: there is now an online download available to apply for a library card and the library is going to begin boosting their Facebook posts.
- c. Director Harvey spoke at the Optimist Club meeting on January 4th.
- d. Meeting with Amy from SLC to make design changes to Enterprise, the public catalog.

2. Donations Report

- a. Many jury duty stipends.
- b. Two general donations used to purchase children's books.

3. Library Statistics

- a. December was a quieter month, as it usually is. Still down due to the pandemic.
4. Library Programs, Services, and Collections
  - a. Youth librarians are still researching STEM and Early Literacy kits.
  - b. The Winter Reading Challenge will run from January 17th to February 26th. It is available to all ages.
5. Budget and Bills

Commissioner Lineberger motioned to accept bills. Supported by Commissioner DeKane.

**ROLL CALL VOTE:** Commissioner VanMarcke - YES, Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.

**MOTION CARRIED UNANIMOUSLY.**

6. Other
  - a. Director Harvey attended a webinar about the Headlee Amendment. Due to this amendment to Michigan's Constitution, the library's one mil millage rate by statute is actually .9607 and the .5 mil millage rate by vote is .4082.

#### VI. SUBURBAN LIBRARY COOPERATIVE

1. The OverDrive Group Collection Development Policy and Challenge Form is currently being collaborated on.

#### VII. COMMUNICATIONS

1. The library received a very nice card from a patron Caroline Wekwert for their support while a family member had covid.

#### VIII. UNFINISHED BUSINESS

1. Personnel
  - a. Posted a job listing for a part time youth services intern. May extend the application period. If the position is not filled, may post for a part-time librarian.

- b. One employee requested more hours while another requested February off due to COVID concerns.
2. Building and Grounds
  - a. The library is still waiting for the replacement bike rack. There is a new DPS director.
3. Collection Development Form and Request for Reconsideration Form
  - a. We are still waiting for a response from Anne Seurnyk. She has confirmed that she received it, but has not been able to review it yet.
4. Friends By-Laws
  - a. Submitted to Tim Tomlinson. He confirmed that he had received it at the City Council meeting on November 9th.
5. Grant Applications
  - a. Received about \$2200.00 from MI-83 Technology, Libraries, and Communities grant. The library will receive 5 Chromebooks and Outdoor Programming Kit that should arrive in about 2 months.
  - b. Received \$1000.00 from the SLC Circulating Early Literacy Kit Collection grant.
  - c. The application for the IEEE Science Kits for Public Libraries Programs is due January 17th.
6. Strategic Plan Quote from MCLS
  - a. The quote is good for 90 days. It features a list of "menu items." Total cost will be anywhere between \$11,000.00 and \$22,100.00. Some will need to be eliminated to reduce cost. Some steps will most likely be done in house.
7. Fines Elimination Exploration
  - a. Director Harvey will be meeting with Amy from SLC to run reports to assist with determining to eliminate fines. Some of the library's own data will also be utilized.
8. Public Computer Terminal with Phone Usage

- a. Due to continued patron usage of phones in the library, particularly at the computers, it has been proposed that the library add a computer terminal where phone usage is allowed.

IX. NEW BUSINESS

1. Claim filed to the Michigan Department of Civil Rights

Commissioner DeKane motioned to give Director Harvey the ability to hire an attorney in this case if necessary. Commissioner Scott supported this motion.

**ROLL CALL VOTE:** Commissioner VanMarcke - YES, Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES, Commissioner DeKane - YES.

**MOTION CARRIED UNANIMOUSLY.**

2. State Aid Report for Reporting Year 2020-2021

X. ANNOUNCEMENT OF NEXT MEETING

The next meeting will be held on February 14, 2022 in the Erin Meeting Room.

XI. NEW BUSINESS

Commissioner DeKane made the motion that, having acted upon the agenda, the meeting be adjourned at 7:40PM. Commissioner Wurm supported the motion.

**ROLL CALL VOTE:** Commissioner VanMarcke - YES, Commissioner Lineberger - YES, Commissioner Wurm - YES, Commissioner Scott- YES.

**MOTION CARRIED UNANIMOUSLY.**

Respectfully Submitted,  
Nina Lineberger, Secretary

