

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING - ERIN AUDITORIUM
OCTOBER 11, 2021
MINUTES – APPROVED WITH CORRECTION

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:35PM.

ROLL CALL: Chairman Charlene VanMarcke - HERE, Trustee Laura Wurm – HERE and Trustee Mary Ann DeKane – HERE; Library Director Jacalynn Harvey

ABSENT: Vice Chair Sandra Scott – excused; Secretary Nina Lineberger

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion made by Commissioner DeKane to approve agenda. Motion seconded by Commissioner Wurm.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner DeKane - YES, Commissioner Wurm - YES.

MOTION CARRIED UNANIMOUSLY

III. DISPOSITION OF MINUTES

Motion by Commissioner DeKane, supported by Commissioner Wurm to accept the Minutes of the meeting of September 13, 2021.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner DeKane - YES, Commissioner Wurm - YES.

MOTION CARRIED UNANIMOUSLY.

IV. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

V. REPORT OF COMMITTEES OR THE DIRECTOR

1. Director's Report

2. Donations Report

- a. More jury duty stipends have been received.

3. Library Statistics

4. Library Programs, Services, and Collections

- a. In person story time will be continue to be held in Erin Auditorium through the end of the year.
- b. Looking pricing for a streaming video service – Kanopy. Looked at Hoopla last year, but it was too expensive.
- c. Youth librarians are holding a Teen Mad Scientist program and the adult librarians started a True Crime Tuesday boo discussion.
- d. We need volunteers for the Spooky Book Walk and Trick-or-Treat on Saturday, October 23, 1pm-4pm (program is 2pm-3pm).
- e. The library is offering a home buying workshop presented by Lisa Novy from Chase bank.
- f. There will be a lecture on Finding Black Ancestors by the president of the Farmington Genealogical Society, Rozlyn Kelly.

5. Budget and Bills

Commissioner Wurm motioned to accept bills. Supported by
Commissioner DeKane.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner
DeKane - YES, Commissioner Wurm.

MOTION CARRIED UNANIMOUSLY.

V. SUBURBAN LIBRARY COOPERATIVE

Nothing to report.

VI. COMMUNICATIONS

No communications.

VIII. UNFINISHED BUSINESS

1. Personnel.

- a. Hired three new part-time clerks starting in September, October and November. Training is going well. Amanda **Phfister** graduated with her MLS degree in August and was reclassified from an intern to a part-time librarian.

2. Building and Grounds.

- a. Bat house was installed.
- b. LSI was hired to trim the shrubs and weed – “autumn clean-up.”
- c. City ordered concrete replacement for the area around the south entrance and two areas on the sidewalk. Work will hopefully be completed in October.

IX. NEW BUSINESS

1. COVID-19 Mask Requirement.

A small but vocal minority of people are upset about the requirement of patrons to wear masks in the library. Most are supportive, but no other local libraries have this requirement, nor does the City.

Commissioner DeKane motioned to end the requirement for patrons to wear masks in the library but request that they wear masks and continue to require employees to wear masks in the library until COVID-19 numbers decrease and it is safe to discontinue wearing masks per the CDC.

Supported by Commissioner Wurm.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner DeKane - YES, Commissioner Wurm.

MOTION CARRIED UNANIMOUSLY.

2. COVID-19 Paid Leave.

City attorney Ryan Fantuzzi states that the library has no legal obligation to pay employees without benefits through an employment or union contract for time off due to COVID-19.

Commissioner Wurm motioned to discontinue paying for time off due to COVID-19 for employees without benefits from either a library employment contract or City union contract. Employees with a contract would have to use available paid time off. Supported by Commissioner DeKane.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner DeKane - YES, Commissioner Wurm.

MOTION CARRIED UNANIMOUSLY.

3. LocalHop Calendar and SirsiDynix Integration.

The library is paying for integration between LocalHop and SirsiDynix so that LocalHop will check information such as library card type, city of residence and age in Sirsi when patrons register for programs. The cost the first year contains the one-time implementation fee of \$1,000 and an annual fee of \$1,200.

X. ANNOUNCEMENT OF NEXT MEETING

Monday, November 8, 2021 at 6:30PM in the Commission Conference Room.

XI. ADJOURNMENT

Commissioner DeKane made the motion that, having acted upon the agenda, the meeting be adjourned at 7:22PM. Commissioner Wurm supported the motion.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner DeKane - YES, Commissioner Wurm – YES.

MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,
Jacalynn Harvey, Library Director