I. **ROLL CALL**
C. VanMarcke__; S. Scott__; N. Lineberger__; M. DeKane__; L. Wurm__

II. **CALL FOR AGENDA APPROVAL OR CHANGE**
Make a motion to approve or change. Motion (to accept)___; Supported___; All in Favor (names)___; Opposed (names)___; Motion Carried or Defeated (Roll call vote if anyone attends virtually)

III. **DISPOSITION OF MINUTES**
Minutes from the October 11, 2021 meeting. (action)
Make a motion to approve. Motion (to accept)___; Supported___; All in Favor (names)___; Opposed (names)___; Motion Carried or Defeated (Roll call vote if anyone attends virtually)

IV. **HEARING OF THE PUBLIC AND RULES FOR PUBLIC COMMENT** - The hearings of the public are designated. The hearing of the public will be for any Library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Inappropriate behavior or disruption will not be tolerated and you will be asked to leave the meeting. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

V. **REPORT OF COMMITTEES OR THE DIRECTOR**

1. Director’s Report.
3. Library Statistics.
4. Library Programs, Services and Collections.
5. Budget and Bills.
Make a motion to accept bills. Motion (to accept)__; Supported__; All in Favor (names)__; Opposed (names)__; Motion Carried or Defeated (Roll call vote if anyone attends virtually)

6. Other.

VI. SUBURBAN LIBRARY COOPERATIVE

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

1. Personnel.

2. Building and Grounds

IX. NEW BUSINESS

1. Collection Development Policy and Request for Reconsideration Form.

2. Class Visit Policy.

   Make a motion to replace the Class Visit policy with a procedure. Motion (to accept)__; Supported__; All in Favor (names)__; Opposed (names)__; Motion Carried or Defeated (Roll call vote if anyone attends virtually)

3. Proctoring Exams Policy.

   Make a motion to replace the Proctoring Exams policy with a procedure. Motion (to accept)__; Supported__; All in Favor (names)__; Opposed (names)__; Motion Carried or Defeated (Roll call vote if anyone attends virtually)

4. STEM Kits.

X. ANNOUNCEMENT OF NEXT MEETING
December 13, 2021, 6:30PM, Conference Room

XI. ADJOURNMENT (action)
Make a motion to adjourn. Motion (to accept)__; Supported__; All in Favor (names)__; Opposed (names)__; Motion Carried or Defeated (Roll call vote if anyone attends virtually)
A draft of the meeting minutes will be posted on the library’s website and on the bulletin board in the City Hall lobby within eight days. Final minutes will be posted within five days of approval.

The official minutes of meetings are stored and available for inspection at the above address.

The Library complies with the “Americans with Disabilities Act” and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact the Director, Jacalynn Harvey, at 29777 Gratiot Avenue, Roseville, MI 48066, 586-447-4550, jharvey@roseville-mi.gov three business days before the date of the meeting.