

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING - ERIN AUDITORIUM
SEPTEMBER 13, 2021
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:30PM.

ROLL CALL: Chairman Charlene VanMarcke - HERE, Vice Chair Sandra Scott - HERE, Assistant Director Tracy Wilson - HERE, Secretary Nina Lineberger - HERE, and Trustee Mary Ann DeKane - HERE

II. CALL FOR AGENDA APPROVAL OR CHANGE

Motion made by Commissioner Lineberger to approve agenda. Motion seconded by Sandra Scott.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY

III. DISPOSITION OF MINUTES

Motion by Commissioner DeKane, supported by Commissioner Lineberger to accept the Minutes of the meeting of August 3, 2021.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

Trustee Laura Wurm arrived at the meeting at 6:35PM.

IV. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

V. REPORT OF COMMITTEES OR THE DIRECTOR

1. Director's Report

- a. On 9/11/21, a bat house was installed on the west side of the library. Youth librarians had "Under the Bat House" story time.
- b. Tracy Malek ordered a 9/11 poster exhibition offered for free by the 9/11 Memorial Museum. The posters are intended to be viewed in order and are located on the end caps of book cases throughout the library. They start in the adult fiction section and move throughout the library. She also made a book display to go along with them, which is located near the circulation desk.
- c. On 9/10/21, the library went back to requiring masks for everyone while inside the library. This was due to rising covid-19 cases. Curbside pickup is available for any patrons who can't or won't comply with this policy.

2. Donations Report

- a. The library received its first jury duty stipend donation since before it closed in March 2020 due to the pandemic.

3. Library Statistics

4. Library Programs, Services, and Collections

- a. In person story time will be held in Erin Auditorium to allow for more social distancing. Virtual story time is available as well.
- b. Librarian Nora Montgomery created "Resource and Relaxation" bags for patrons 60 and older. They are filled with helpful goodies like hand sanitizer, a first aid kit, tea/hot chocolate, and crossword puzzles. Registration is required as the bags are limited in number. They have been well received so far.
- c. Youth librarians have planned a STEM program for each month in addition to Take and Makes.
- d. Teen DIY programs are making DIY bubblegum.
- e. The library is offering a home buying workshop presented by Lisa Novy from Chase bank.
- f. There will be a lecture on Finding Black Ancestors by the president of the Farmington Genealogical Society, Rozlyn Kelly.

5. Budget and Bills

Commissioner Wurm motioned to accept bills. Supported by Commissioner DeKane.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

6. Other

V. SUBURBAN LIBRARY COOPERATIVE

There is a new service that is being led by the Ypsilanti Public Library called TALK: Text and Learn for Kindergarten. Texts are sent twice a week suggesting early literacy activities for young children. The service also notifies parents and caregivers in Michigan of free activities and services at their local public libraries.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

1. Personnel

- a. Clerk Gabrielle Bourgeois resigned 8/31/2021, giving three days notice and leaving the library with 2 open clerical positions. Since then, interviews have taken place and three out of four interviewees have been offered a position and accepted. Their start dates will be staggered.

2. Building and Grounds

- a. The middle of the parking lot floods every time it rains with water sometimes coming up to the bottom of car doors. DPS ~~says they will~~ **has** cleared the drain of debris.
- b. According to Building Maintenance, the cement under the canopy will be repaired this Fall.
- c. Mums were ordered for the 5 pots under the canopy for Fall. After Thanksgiving, the mums will be replaced with evergreen boughs. Patrons have mentioned that they enjoy the plants under the canopy. The trustees think they look great, too!

3. LSTA Improving Access to Information Grant

- a. Grant was denied. Reviewers thought the scope of the project was too broad and the timeline was a concern. However, the library received praise for organization and thoroughness.
- b. Jackie, Tracy, and Rachel were invited to a virtual meeting with the new Statewide Digitization Initiatives Coordinator, Biz Gallo, in October.
- c. The library will submit an application for a smaller grant for funds to digitize the Erin Township Records Project when one is available.

IX. NEW BUSINESS

X. ANNOUNCEMENT OF NEXT MEETING

Monday, October 11, 2021 at 6:30PM either in the Commission Conference Room or Erin Auditorium, depending on social distancing requirements.

XI. ADJOURNMENT

Commissioner Wurn made the motion that, having acted upon the agenda, the meeting be adjourned at 6:48PM. Commissioner Lineberger supported the motion.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,
Nina Lineberger, Secretary