

ROSEVILLE PUBLIC LIBRARY
29777 GRATIOT AVE, ROSEVILLE, MI 48066
586-445-5407
REGULAR MEETING - REMOTE VIA ZOOM
APRIL 12, 2021
MINUTES - APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:33PM.

Present: Chairman Charlene VanMarcke, Secretary Nina Lineberger, Vice Chair Sandra Scott, Trustee Mary Ann DeKane, Trustee Laura Wurm, and Director Jacalynn Harvey.

II. DISPOSITION OF MINUTES

Motion by Commissioner Dekane, supported by Commissioner Scott to accept the Minutes of the meeting of March 8, 2021.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

III. HEARING OF THE PUBLIC

The hearings of the public are designated. The hearing of the public will be for any library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcome to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your

remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

IV. REPORT OF THE DIRECTOR

1. Library Update

- A. Beginning on Monday, May 24, 2021, library to be open normal hours: Monday thru Thursday 9:00AM - 8:00PM, Friday 9:00AM - 5:00PM, closed Saturday.
- B. Library open for regular hours this month, will be closed Monday, May 31, 2021 for Memorial Day and reopen the next day.

2. Library Programs, Services, and Collections

- A. Discussed April program schedule, including Family Fun STEM and Cooking with Kids. Take and Makes are very popular.
- B. Discussed recent donations: cash donation from Jean Peyrat because she enjoys using the Roseville Public Library, four hockey books from Kathleen Gorak in memory of Donald Bouthillier, a cash donation from Frances Timmerman used to purchase picture books, and a book donated by Louise Calcaterra in memory of Annie Waddell.

3. Library Statistics

- A. Statistics are improving. People are becoming more comfortable with coming into the library during the day. Fewer people during the night and weekends.
- B. Curbside pickup is still popular and will continue into the foreseeable future.

4. Budget and Bills

Commissioner Wurm motioned to accept bills, including the Revenue and Expense Report ending March 31, 2021. Supported by Commissioner Scott.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

V. SUBURBAN LIBRARY COOPERATIVE

1. Book quarantine after return changed from 3 days to 1 day.

VI. COMMUNICATIONS

VII. UNFINISHED BUSINESS

1. Personnel

Nora Montgomery is the new part-time Adult Services Librarian, Tracy Malek is the new part-time Youth Services/Adult Services Librarian, and Amanda Maola is the new part-time Clerk. Interviews for the full-time Youth Services Coordinator position have just concluded. Director Harvey will be offering the position to the chosen applicant.

2. Revised Teen Volunteer Policy

Tabled while Director Harvey inquires with the police and the library's attorney about background checks.

3. Annual Budget

Commissioner DeKane motioned to accept the revised budget. Motion was supported by Commissioner Wurm.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

VIII. NEW BUSINESS

1. Congressman Levin co-authored an op-ed letter with Director Jacalynn Harvey that ran in the Macomb Daily online edition the evening of

Thursday, April 8, 2021 and in the print edition Sunday, April 10, 2021. The letter highlights the critical need of Michigan libraries for infrastructure updates and highlights the help the Build America's Libraries Act could provide.

2. Roseville City Manager no longer wishes to be the library's FOIA representative. Attorney Anne Suernyk is gathering information on how to proceed.

3. Other

A. Discussed improvements to Library grounds in the coming year: repairing the paint on the canopy supports, potential planters for around base of canopy, painting signing letters on fascia, repainting staff door, bat house, landscaping including spring cleaning and increasing garden size in certain areas, new signs near the Kelly parking lot driveways and by "The Sundial".

B. Trustees received City of Roseville email addresses for Library Commission communications.

C. Commissioner DeKane motioned to deny donation from MBZ Ventures. Commissioner Wurm supported the motion.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

IX. ADJOURNMENT

Commissioner Scott made the motion that, having acted upon the agenda, the meeting be adjourned at 7:47PM. Commissioner Wurm supported the motion.

ROLL CALL VOTE: Commissioner VanMarcke - YES, Commissioner Scott - YES, Commissioner DeKane - YES, Commissioner Wurm - YES, Commissioner Lineberger - YES.

MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted,
Nina Lineberger, Secretary

Next Meeting: Monday, May 10, 2021 at 6:30PM in Erin Meeting Room.