

Roseville Public Library Commission  
29777 Gratiot Avenue, Roseville, MI 48066  
586-445-5407  
Regular Meeting -- Remote via Zoom  
January 11, 2021  
Minutes – APPROVED

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:34 p.m. via Zoom.

Present: Commissioners Sandra Scott, Charlene VanMarcke, Laura Wurm, Mary Ann DeKane, and Director Jacalynn Harvey.

Recording Secretary: Jacalynn Harvey.

II. DISPOSITION OF MINUTES

Motion by Commissioner DeKane, supported by Commissioner wURM to accept the Minutes of the meeting of December 14, 2020.

**MOTION CARRIED UNANIMOUSLY:** Commissioner DeKane, Commissioner Scott, Commissioner Wurm, Commissioner VanMarcke.

III. HEARING OF THE PUBLIC – The hearings of the public are designated. The hearing of the public will be for any Library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcomed to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.

IV. REPORT OF THE DIRECTOR

1. Library Update.
  - A. The library closed to the public as of January 2, 2021 due to COVID-19 and staffing.
  - B. Curbside service and “take and makes” are still popular.

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- C. Staff is weeding and shifting shelves.
- 2. Library Programs, Services, and Collections.
  - A. Discussed virtual programs for January/February 2021.
  - B. Donations.
- 3. Library Statistics.
  - A. Statistics for Mango Languages is up. RBDigital Comics is not being used. OverDrive is the new owner and may end this subscription or the library may choose not to purchase this service is usage does not increase.
- 4. Budget and Bills.
  - Motion by Commissioner Wurm, supported by Commissioner Scott to accept the Budget and Bills.

**MOTION CARRIED UNANIMOUSLY:** Commissioner DeKane, Commissioner Scott, Commissioner Wurm, Commissioner VanMarcke.

V. SUBURBAN LIBRARY COOPERATIVE

VI. COMMUNICATIONS

VII. UNFINISHED BUSINESS

- 1. Erin Meeting Room furniture.
  - A. Expected to arrive the first week in February.
- 2. Trustee Position.
  - A. Unfilled. Director sent three inquiries and has not received a response. Will continue to make inquiries.
- 3. Personnel.
  - A. Currently open: Three part-time librarian positions, one clerical position, Assistant Director position. Interviews for two of the part-time positions week of January 11. Civil Service Commission meets January 20 and will, hopefully, approved the updated Assistant Director job description. The clerical applicant expects to be able to begin training and working March 11. She is responsible for contacting the library to discuss concrete start date.

VIII. NEW BUSINESS

Nothing to report.

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IX. ADJOURNMENT

Commissioner DeKane made the motion that, having acted upon the agenda, the meeting be adjourned at 7:00 p.m. Commissioner Wurm supported the motion.

**MOTION CARRIED UNANIMOUSLY:** Commissioner DeKane, Commissioner Scott, Commissioner Wurm, Commissioner VanMarcke.

Respectfully submitted,

Jacalynn Harvey, Library Director

Next Meeting: Monday, February 8, 2021 at 6:30 p.m. Regular Commission Meeting via Zoom unless in-person meetings approved by the Michigan legislature.