Roseville Public Library Commission

Regular Meeting

April 9, 2018

Minutes - UNAPPROVED

1. CALL TO ORDER

The meeting was called to order by Chairman Charlene VanMarcke at 6:30 p.m. in the Archives Office.

Present: Commissioners Anastasia Psimadas, Phyllis Reneau, Cara Tonn, Charlene VanMarcke, Director Jacalynn Harvey.

Recording Secretary: Cara Tonn

Public: Laura Wurm

1. DISPOSITION OF MINUTES

Motion by Commissioner Reneau, supported by Commissioner Psimadas to accept the Minutes of the regular meeting of March 12, 2018.

**MOTION CARRIED UNANIMOUSLY.**

1. HEARING OF THE PUBLIC – The hearings of the public are designated. The hearing of the public will be for any Library business. Upon addressing the Commission, please state your name and address. Address the Chair. You are welcomed to direct questions, input information and/or express opinions to the Commission. Anyone using inappropriate or threatening language will be called out of order, and will correct their language or end their comments. Limit your remarks to three (3) minutes. If time permits, we may allow you one additional time period to provide new information or answer questions from the Trustees. Anyone not adhering to these rules will be called out of order by the Chair.
2. REPORT OF THE DIRECTOR
3. Library Update.

a. Student Government Day is April 26.

b. The insert listing library programs will be in the EastSider on May 2.

c. The Director provided the Board with information regarding the Friends of Michigan Libraries and United for Libraries.

d. Following our meeting with Jason, AEW will send a letter to Elgin.

2. Library Programs/Classes.

a. Adult Programs: Library Lab on April 23 and May 3; Science Fiction and Fantasy Book Club, *Mistborn: The Final Empire* on April 19; Adult Open Craft & Coloring Night on April 24; Money Smart Week! Financial Literacy Class on April 26; Booked for the Evening, *Wench* on May 3; Hats Off to the Kentucky Derby: A History of Hats Friends Fundraiser on May 5; Adult Trivia Night on Thursday, May 10.

b. Tween/Teen Programs: Teen Library Lab on April 11 and May 9; Teen Advisory Board on April 13 and May 11; Magic the Gathering on April 16, 23 and 30 and May 7 and 14; Teen Community Service Opportunity on April 18; Steampunk Jewelry on April 25.

c. Children’s Programs: STEM Saturday: Earth Day Toss or Turn on April 21; Drop-In Mother’s Day Card Making Craft on May 9..

d. Family Programs: May the Fourth Be With You! on May 4.

3. Library Statistics.

4. Friends of the Roseville Public Library.

a. The Friends Used Book Sale is April 12-14.

b. The Kentucky Derby Fundraiser is May 5; tickets went on sale April 9.

5. Budget and Bills.

Motion by Commissioner Tonn, supported by Commissioner Reneau to accept the budget and bills.

**MOTION CARRIED UNANIMOUSLY.**

a. Annual Budget: the Director presented the Annual Budget to the Board at the March meeting.

Motion by Commissioner Psimadas, supported by Commissioner Reneau to approve the Annual Budget.

**MOTION CARRIED UNANIMOUSLY.**

1. SUBURBAN LIBRARY COOPERATIVE

None.

1. COMMUNICATIONS

None.

1. UNFINISHED BUSINESS

1. Building and Grounds Update.

a. The Staff lounge renovation has been completed as far as the current budget allows.

b. Elgin Builders has been awarded the bid for the reconstruction of the South Entrance.

3. ConnectEd.

a. The Roseville Community School cards are in SIRSI; however, the ConnectEd virtual card will not work with MeL databases or CultureGrams -- ProQuest and LofM are working on the issue.

b. Fraser Public Schools have not communicated with the SLC to date.

4. Open Trustee Position.

a. Laura Wurm’s paperwork has been submitted to the City. Ms. Wurm attended the April meeting.

6. Other Items.

a. Commissioner Psimadas is still working on bringing PAWS for Reading to the Library.

VIII. NEW BUSINESS

1. Donations

Motion by Commissioner Reneau supported by Commissioner Tonn to accept the donations and send thank-you notes to donors.

**MOTION CARRIED UNANIMOUSLY.**

2. Library Professional Organizations.

a. The Director provided us with a list of several of the organizations that the Library is affiliated with.

3. September Meeting.

1. Due to scheduling issues, the Director asked that the September meeting be moved from September 10 to September 17.

Motion by Commissioner Tonn supported by Commissioner Psimadas to change the date of the September 2018 Commission meeting from September 10 to September 17.

**MOTION CARRIED UNANIMOUSLY.**

4. Personnel.

a. After consideration, only one of the two open clerical positions will be posted. The remaining hours will be divided amongst the 11 clerks.

b. The Director hopes to have the one open clerical position filled in May.

5. Other Items.

None.

IX. ADJOURNMENT

Commissioner Reneau made the motion, that having acted upon the agenda, the meeting be adjourned at 7:34 p.m. Commissioner Tonn supported the motion.

**MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted,

Cara Tonn

Next Meeting: Monday, May 14 at 6:30 p.m. Regular Commission Meeting.