**Roseville Public Library**

**Automatic Renewal Service FAQ:**

1. Eligible library material will automatically renew two days prior to their due date, unless there is a reason to block the renewal.
2. Library material may be given a shortened extension if your library card is up for renewal.
3. Library material will not renew if:
	1. The material was requested through MeLCat.
	2. A library account has an unpaid balance of $5.00 or more in fines.
	3. There are 10 or more overdue items on the library account.
	4. A hold request has been placed on the material.
	5. The item has exceeded the renewal limit.
	6. The item belongs to a non-renewable collection such as video games, Lucky day, and the Deposit collection.
4. Renewal notifications:
	1. Most patrons will receive notifications in regards to automatic renewals, based on settings in which their account is set up to receive:
		* 1. **Email notifications** – an email will be sent to notify the cardholder of an automatic renewal. If an item cannot be renewed, a pre-due notification will be sent via email.
			2. **SMS text notifications** – a text message will be sent to your device to notify cardholder of an automatic renewal. If an item cannot be renewed, a pre-due notification will be sent via text message.
			3. **SVA phone notifications** – Accounts set up to receive phone calls regarding their account will not be notified of automatic renewals and will not receive pre-due notifications.
5. Cardholders that would like to opt-in to receive automatic renewal and pre-due notifications are encouraged to update their account settings with an employee at the Circulation Desk. A valid email address or cell phone device is required.