

ROSEVILLE PUBLIC LIBRARY
Extreme Weather and Hazardous Working Conditions Policy

When extreme weather conditions or hazardous working conditions exist, the Director or other authorized person may close the library. The Director or supervisor will notify the Library Commissioners and City Manager of the closing. The Director will take into account the safety of patrons and employees.

Employees regularly scheduled to work will be paid for the time they were regularly scheduled during the time the building is closed.

Employees not reporting to work, due to inclement weather or other conditions when the library is open, will be required to use leave or take leave without pay.

Adopted by the Roseville Public Library Commission February 10, 2014