

ROSEVILLE PUBLIC LIBRARY
Class Visit Policy

Class visits to the library are one way that schools and libraries can cooperate to improve a student's educational experience. During a class visit, students are given an orientation to the library, which may include a tour, a story, a lesson in library etiquette and skills, or library catalog training. The session usually lasts from 30 to 45 minutes. Library visits are available to schools located within the city of Roseville.

To schedule a class visit contact the Youth Department at (586) 445-5407.

Checking Out Materials

In order for students to check out library materials during a class visit, they must have a valid library card. Previous fines, charges or overdue items must be resolved before the student may use their card. If students need library cards, the teacher scheduling the visit may request a packet of library card applications and letters to parents. These applications and letters should be sent home with the students at least two weeks prior to the class visit. It is up to the parent to bring the student to the library to obtain a library card for the student.

Adopted by the Roseville Public Library Commission on January 9, 2006